**EXTRA HELP:**

If you have a USB "flash drive" you should save your MS Office documents their and bring the flash drive to class with you. Otherwise, you should send the documents as attachments using your BPS e-mail account.

If you need help with any of the above procedures or with this project I strongly advise you to attend my AFTER SCHOOL HELP PROGRAM. This program is available on: Monday, Wednesday & Friday after school until 3:25pm.

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At 3:30pm, a late bus is available for those who need a ride home .